LOTHIAN RACERS SWIMMING CLUB CONSTITUTION

1. Name

The name of the organisation shall be "Lothian Racers Swimming Club".

2. Aims

The aims of Lothian Racers Swimming Club (hereinafter referred to as LRSC) shall be to promote the welfare of young disabled people through the participation in the sport of disability swimming and in furtherance thereof: -

2.1. To provide sporting and leisure opportunities related to swimming for young disabled people.

2.2. To promote the health, wellbeing, and confidence of young disabled people through swimming and related activities.

2.3. To encourage young disabled people to develop their sporting potential and support them to participate in competitive swimming where this is their aspiration.

2.4. To publish and distribute regular up-to-date information on club activities and facilities.

2.5. To function as a member of relevant umbrella bodies that support the functioning and sustainability of the club in line with the needs of its swimmers.

3. Membership

3.1. Membership of LRSC shall be open with out elective process to all people with a disability up to the age of 30 years, parents,carers, guardians, coaches helpers and volunteers.

3.2. Full voting membership of LRSC shall be open to any member.

3.3. Honorary members may be appointed by the Executive Committee at its discretion, but these members shall not be entitled to vote at general meetings.

3.4. Application for membership should be made on the appropriate form. Full details about the applicant must be provided and admission will be at the discretion of the Executive Committee.

4. Termination of Membership

The Executive Committee shall have the right for good and sufficient reason to terminate the membership of any member provided that the member concerned or a responsible person(s) representing such member shall have the right to be heard by the Executive Committee before a final decision is made.

5. General Meetings

5.1. The Agenda and date for a General Meeting shall be sent via email to all affiliated members 21 days prior to the date of the General Meeting.

5.2. The Annual General Meeting (AGM) of LRSC shall be held in the second quarter (e.g. April, May, or June) of each year and no more than 12 months after the previous AGM.

5.3. The following business will be transacted at Annual General Meetings:

a) to receive and, if approved, to adopt a Statement of LRSC's accounts to the end of the preceding year.

b) to elect office bearers and committee members.

c) to receive a written report on the activities of LRSC over the preceding year.

d) to appoint an independent financial assessor or auditor.

e) to consider and, if approved, sanction any duly made alteration to the Constitution.

f) to deal with any special matter.

5.4. The quorum at General Meetings shall be one third eligible to vote of the membership.

5.5. Any changes to the Constitution must be submitted in writing and signed by the proposer 14 days prior to the date of the AGM and shall require a two thirds majority of those present and eligible to vote at a General Meeting.

5.6. Special General Meetings may be requested by the Committee or by any three fully affiliated members. Such request stating the business to be discussed shall be made in writing to the Secretary who shall call such a meeting within six weeks of the date of the request, and giving three weeks' notice in writing to every fully affiliated member along with details of the business to be discussed.

6. Office Bearers

6.1. At the AGM the members shall elect a Chairperson, Secretary and Treasurer.

6.2. Subject to termination of office by resignation or otherwise they shall remain in office until their successors are elected at the AGM next following their election. All office bearers shall retire annually but shall be eligible for re-election.

7. Management

7.1. The management of LRSC shall be in the hands of the Executive Committee (hereinafter referred to as the Committee) which shall consist of: The three office bearers and up to six ordinary members who shall be elected at the AGM from nominations made by members.

7.2. The Committee shall have the power to fill any vacancy that may occur.

7.3. The Committee shall have the power to co-opt additional members, provided that the number of co-opted members does not exceed one third of the total number of elected and ex-officio members.

7.4. The Committee shall have power to delegate any of their responsibilities and duties to a sub-committee appointed by and responsible to the Committee.

7.5. The Committee shall have the power to appoint such staff as deemed necessary to further the aims and objectives of LRSC.

7.6. The Committee shall meet at its discretion but there shall not be more than four months between meetings.

7.7. The quorum for all Committee meetings shall be three persons.

8. Minutes

The Secretary will be responsible for the writing of the minutes of the Annual General Meeting of LRSC and of Committee meetings.

9. Finance

9.1. All monies raised by or on behalf of LRSC shall be applied to further the aims of LRSC and for no other purpose.

9.2. The Treasurer may at any time retain on hand a sum not exceeding £20 for current expenses.

9.3. The Treasurer shall keep proper Accounts of the finances.

9.4. All bank accounts will be operative on any two out of three signatures, namely the Chairperson, Treasurer and Secretary. Transactions via debit card or banking app may be authorised by one office bearer. All monies received on behalf of LRSC shall be paid into a bank account in its name.

9.5. The Accounts shall be audited at least once a year by an independent volunteer auditor who shall be appointed at the Annual General Meeting.

9.6. If the independent financial assessor or auditor appointed at the Annual General Meeting cease to hold that appointment during the period between Annual General Meetings, the Committee shall have power to appoint a replacement independent financial assessor or auditor to hold office until the Annual General Meeting which next follows.

10. Dissolution

After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to Lothian Disability Sport.

This constitution was adopted on 1st• July 2009 and amended on May 23rd, 2024.

Position	**Name**	**Address**	**Signature**
Chair			
Secretary			
Treasurer			